

PASTEL PARTNER 2009 TRAINING

Pastel Partner 2009 Product Consultant

This training course is designed to give you the knowledge and skills necessary to set up and use each of the Pastel Partner add on modules to their optimum. The Pastel Product Consultant course will equip you with the required knowledge and skills to understand the added strength of the Add on Modules. These modules give Pastel extra features making the program more powerful.

The Add on Modules covered are:

- Multi-Stores
- Bill of Materials/Manufacturing
- Serial Number Tracking
- Multi Currency
- Point of Sales
- Receipting
- Time and Billing
- GL Manager
- Pastel Bank Manager
- Pastel Cash Manager
- Fixed Assets

Entrance Requirements

Learners need to meet the following prerequisites before attending this course.

1. Bookkeeping NQF Level 3 qualification or equivalent.
2. Computer Literacy at NQF Level 3.
3. Mathematical Literacy at NQF Level 3.
4. Partner Practitioner Course
5. Partner Installation Technician Course.

Target Learners

This qualification is designed to enable the distributor / reseller to effectively install and configure Pastel Partner 2009's add-on modules and vertical solutions, making it possible for Pastel to refer clients to their business. After-sales service is greatly enhanced when the Pastel Product Consultant (Module 3) is equipped with the required knowledge and skills to deal with the application and related product implementation problems.

Training

This is a 5 day course.

Delivery Methods

Delivery methods include:

- Facilitated workshops

Benefits

This qualification is designed to enable the distributor / reseller to effectively install and configure Pastel Partner 2007's add-on modules and vertical solutions, making it possible for Pastel to refer clients to their business.

After-sales service is greatly enhanced when the Pastel Product Consultant (Module 3) is equipped with the required knowledge and Skills to deal with the application and related product implementation problems.

After completing the training course an assessment must be passed before the Pastel Product Consultant (Module 3) certificate is issued. This qualification is version specific and may require a bridging assessment or additional training with each new version of Pastel.

Once you have passed the assessment, you will have a Pastel accredited certificate in the most widely used computerised accounting package in South Africa.

Course Outline

Multi Stores

Setup; Processing; Count Inventory; Reports.

Bill of Materials

Overview; Setup; Create Bills of Materials and Kit Item Codes; Manufacture and un-manufacture Items.

Serial Number Tracking

Setting Up Serial Numbers; Creating Serial Numbers; Processing with Serial Numbers; Serial Number Reports; Additional Serial Number Item Functions.

Multi Currency

Setting Up Multi Currency; Processing in Multi Currency; Multi Currency Reports; Euro Processing.

Point of Sale

Introduction; Setting Up Point of Sale; Processing Point of Sale Transactions; Point of Sale Reports; Compacting the Data Base.

Receipting

Setting Up Receipting Module; Processing in Receipting Module; Receipting Module Reports.

Time and Billing

Setting up Time and Billing; Processing Timesheets; Generating Time and Billing Invoices; Time and Billing Reports.

GL Manager

Introduction; Functions of the GL Manager.

Pastel Bank Manager

Introduction; Processing in Bank Manager.

Pastel Cash Manager

Introduction; Installing Cash Manager; Setting Up Cash Manager; Processing in Cash Manager; Compacting the Database.

Fixed Assets

Installation of SDK; Setting up Defaults; Fixed Assets Setup; Ledger Accounts; Depreciation Methods; Asset Types; Block Assets; Cost Centres and Departments; Locations; Capex Budget; Creating Capex Orders; Creating Suppliers; Creating People; Creating New Assets; Create a Uniform of Measure Depreciating Assets; Creating a Sub Asset; Creating an Asset with Multiple Units; Using the General Ledger Batch Function Other Assets Processing; Assets Enquiries and Reports.

Assessments

The assessment is not part of the course and is not included in the course price. Assessments must be completed within four weeks of attending the course.